



Office of the  
**Director-General**

Department of  
**Youth Justice**

[REDACTED]

Ms Cheryl Vardon  
Principal Commissioner  
Queensland Family and Child Commission  
PO Box 15217  
Brisbane City East Qld 4002

Dear Ms Vardon,

Thank you for your letter regarding our department's involvement in developing cross-agency operational guidelines for undertaking internal agency reviews under the *Child Protection Act 1999* (commencing on proclamation of the *Child Death Review Legislation Act 2020*).

I approve the cross-agency operational guidelines you have provided and note that:

1. the approved Department of Youth Justice internal policies align with the cross-agency operational guidelines on how reviews are conducted following the death or serious physical injury of a child (known to the child protection system)
2. the staff are aware of the operational guidelines
3. the operational guidelines are to be reviewed after 12 months of operation.

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Yours sincerely

  
Robert Gee  
**Director-General**

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